**HOW TO APPLY**

To fill in the application form for studying at BIONIC University (hereinafter – Application) you must take 3 steps:

Step 1. Authorize or register?

If you apply for the first time, you are not a graduate or you had applied before 01.01.2014 you need to register:

1. Visit the page https://tech.bionic-university.com/user/candidate_application/

2. Click the tab «I AM A NEW STUDENT/ I DO NOT HAVE AN ACCOUNT»
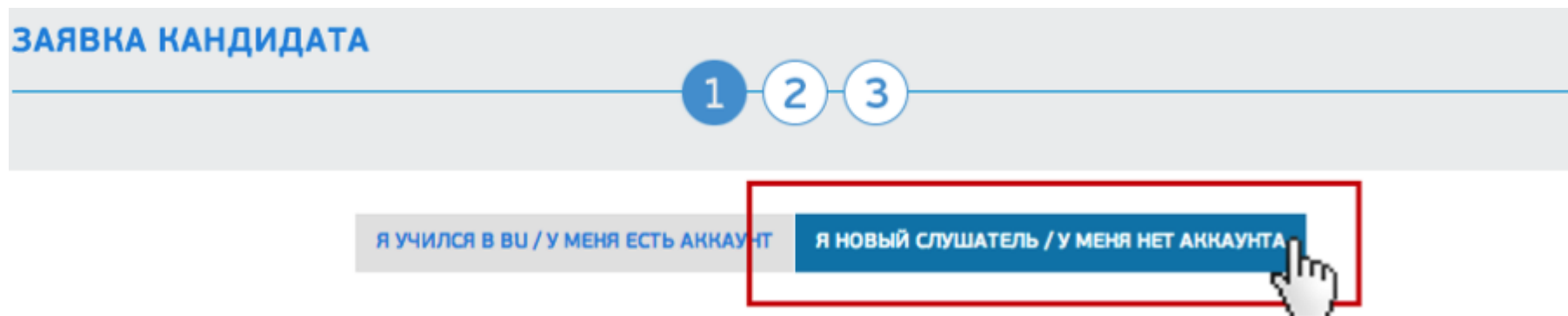
3. Fill in all fields necessary for the registration and CAPTCHA then choose tab «Register»

Регистрация

Поля обозначенные * обязательны для заполнения.

Фамилия *

Имя *
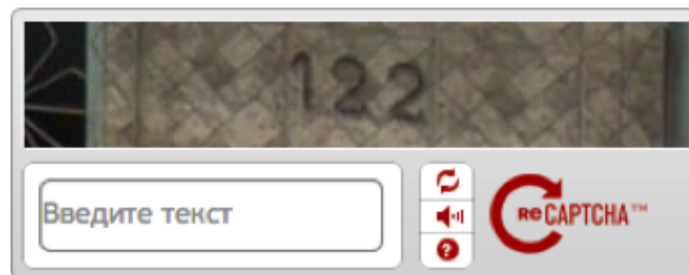
Отчество *

Дата рождения *

Место жительства (город) *

Телефон *

Email *

Веб-сайт

Пароль *

Введите пароль еще раз *

122

Введите текст

reCAPTCHA™

4. You will get an e-mail with activation link to the box you have stated during the registration. Follow the link in the e-mail. After that you are automatically authorized on the website and may find yourself on the page for filling in the application form. After the activation you will get an e-mail with your registration information (login and password) and student's ID.

If you are a graduate or you have already applied in the new system and you know you have an account, you need to authorize:

1. Visit the page https://tech.bionic-university.com/user/candidate_application/

2. Click the tab « I STUDIED IN BU/ I HAVE AN ACCOUNT», enter your e-mail/password stated at the registration, press «Log in».

* If you have graduatedbefore 01.01.2014, your password and activation link were generated automatically and sent on your e-mail in April 2014. If you have not received the e-mail, you need to activate your account and renew a password (detailed instruction is in the end of Step 1)

ЗАЯВКА КАНДИДАТА

1 — 2 — 3

Я УЧИЛСЯ В BU / У МЕНЯ ЕСТЬ АККАУНТ   Я НОВЫЙ СЛУШАТЕЛЬ / У МЕНЯ НЕТ АККАУНТА

Войти

Email

Пароль

Войти

In case of problems:

* You have forgotten your password - Go to http://tech.bionic-university.com/user/passwordForgot/ and follow the instructions on password recovery.

* You have not received an activation link on your e-mail within 10 min after the registration - go to http://tech.bionic-university.com/user/resendActivation/ to get the e-mail activation again.

Step 2. Apply for a program/programs

You may apply for no more than 2 technical programs during one enrollment.

1. Choose the programs you are interested in

2. Answer additional questions (questions may vary for each program)

Укажите желаемый месяц начала обучения *

	1	2	3	4	5	6	7	8	9	10	11	12
2014	○	○	○	○	○	○	○	○	○	✓	○	○
2015	○	○	○	○	○	○	○	○	○	○	○	○
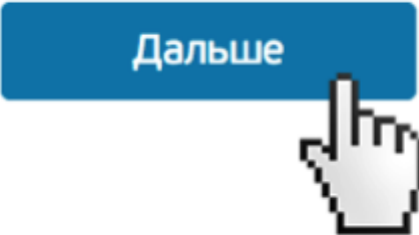
Интересна ли Вам дистанционная форма обучения по нашим направлениям? *

✓ ДА   ○ НЕТ

Укажите наиболее подходящий для Вас график обучения *

	с 9:00	с 13:00	с 16:00	с 18:00	Любое время
Будние дни	○	○	○	○	✓
Выходные дни	✓	○	○	○	○

3. Click «Continue». If you filled in all the fields, avoided doubling your applications and did not exceed the allowed number of applications for one enrollment, you will be directed to the final Step 3.

Дальше

*If you exceeded the allowed number of applications for programs, you will see the following message while trying to apply again

ЗАЯВКА КАНДИДАТА

Вы заполнили максимальное допустимое число заявок на один набор.

*If you are trying to apply repeatedly for the same program, an error will appear.

Необходимо исправить следующие ошибки:
Вы уже заполняли заявку на QA Selenium

По какой программе Вы хотели бы пройти обучение? *

iOS Java SE Java EE QA Standard QA Selenium .NET Core .NET Web Web Core Web SPA
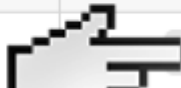
C++ Core C++ Libraries PHP

That means your application is active and as soon as the enrollment for the program starts you will be included into candidates' lists. as your application is active and has no expiry date.

* If application for one of the programs is not valid and you want to deactivate it, go to your Personal Profile https://tech.bionic-university.com/user/profile/. In the list of Active Applications you choose «Deactivate» icon right near the certain program.

Активные заявки

Направление	Название программы	Дата подачи заявки	
Tech	QA Selenium	20/08/2014	Деактивировать

If the application participates in the enrollment, i.e. technical testing has started, it cannot be deactivated.

Step 3. Additional information about the candidate

Fill in the necessary fields, paying special attention to mandatory ones – valid and full information will contribute to your successful personal interview at BIONIC University.

* Having completed this form once, all the fields will be filled in automatically- just check if the information is accurate and still valid.

1. Higher education

While filling in the section « If you are studying» the section «If you have graduated» will be automatically deactivated and vice versa. Therefore enter the most up-to-date information.

In the field «University/ College» try to find your educational institution, if there none – fill in the field «Other» its full name.

ВУЗ, в котором обучаетесь на данный момент

Или

If you made a mistake while filling in the section «Higher education» or you want to fill it in again, press the button «Clean» in the right bottom corner. Do not worry - this button cleans only the section «Higher education». Other sections remain untouched.

Если Вы закончили обучение: *

ВУЗ, который Вы окончили   Дата выпуска   Полученная специальность

Или   Ученая степень

Очистить

2. Work experience

In this section you fill in the information about your current work place.

Опыт работы *

Если Вы не работает - выберите в Тип занятости "Не работаю", все остальные поля заполните прочерками "-"

Организация / Компания / Проект *

Тип занятости *

Должность *

Предыдущий опыт работы *

В какой компании Вы хотели бы работать? *

или свой вариант

If you are currently unemployed:

In the field "Organization/Company/ Project"leave the space "-",

In the field "Occupation" choose "unemployed",

In the field "Position" you may state your position in a previous place of employment or, if you have no work experience choose "No work experience" at the bottom of the list.

In the field "Previous work experiences" also leave the space "-".

Организация / Компания / Проект *

-

Тип занятости *

не работаю

Должность *

Без опыта работы

Предыдущий опыт работы *

-

3. Having filled in all the fields click «Send»

*If you missed any of mandatory form fields or filled them in incorrectly, they will light up while trying to send the application form. Correct your mistakes and click «Send» once again.

Какими иностранными языками Вы владеете? *

○ Английский ○ Немецкий ○ Французкий ○ Китайский ○ Итальянский ○ Испанский

Какой последний тренинг/семинар Вы проходили?

Наименование курса, семинара, тренинга и т.п.

Эффективная коммуникация в IT

Кем проводился (ФИО тренера / Организация)

BIONIC Unviersity

Продолжительность обучения

с 14-08-2014   по 04-08-2014

Полученная специализация / Сертификат

Сертификат

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4. After you have successfully filled in the Application form, expect an e-mail confirming that your Application form had been received. In this letter you will also find the link to your profile where you can manage your applications, namely:

- review your valid applications,

- deactivate invalid ones,

- find out which applications participate in an enrollment

What's next?

Nothing too difficult. As soon as the new enrollment for your chosen program (or programs) is held at BIONIC University, you get an e-mail with invitation to take part in the testing.

You will choose convenient date and time of testing and come to BIONIC University at that very date (http://tech.bionic-university.com/contacts/).

If you pass the testing, you are invited to the interview. We calculate your rating based on results of your testing and interview and e-mail the decision. If you are enrolled in a group you must confirm that you are ready to start studying at the date mentioned following the link in the e-mail (do not worry - there will be a guideline in the e-mail).

Good luck!